



OUR LADY OF SORROWS  
PRE-K-8  
CATHOLIC ELEMENTARY SCHOOL

# ***Our Lady of Sorrows School Policies***

## **DIOCESAN ADMISSION POLICIES**

In accepting students in any Catholic school within the Diocese of Trenton, state and federal regulations that apply must be followed. In admitting children to Kindergarten and First Grade, the age requirements of the local public school district in which the child resides must be followed. If Kindergarten is completed, a child should be admitted to First grade based upon age requirements.

This school gives preference in admission to Catholic students living within parish boundaries; secondly, to Catholic students living outside the parish boundaries; thirdly, to non-Catholics.

## **ADMISSION-REGISTRATION POLICIES**

The following is the procedure for registration and admission to Our Lady of Sorrows School:

1. Registered parishioners are expected to be active and contributing members of Our Lady of Sorrows/St. Anthony Parish and documented in rectory financial records. \_\_\_\_\_(initial)
2. **Please note: The average contribution to Our Lady of Sorrows/St. Anthony Parish for the calendar year January 2017 to December 2017 is \$15/week or \$780 per year in order to request the first tuition rate.** \_\_\_\_\_ (initial)
3. Children registering for Kindergarten **MUST** be five (5) years of age by October 1<sup>st</sup>.
4. All registrants **MUST** present a birth and Baptismal certificate. If applicable, all dates for other sacraments (First Penance/First Eucharist) must be complete.
5. Students registering for grades 1-8 **MUST** present a copy of the latest report card and the former school will be contacted before acceptance into Our Lady of Sorrows School. **Also, these students will be on both academic and behavioral probation for the first marking period.** \_\_\_\_\_(initial)
6. All registrants **MUST** present the following Health Records as required by the State Law of New Jersey:  
DTaP/DTP – Age 1-6 years: 4 doses, with one dose given on or after the 4th birthday, OR Any 5 doses. Age 7-9 years: 3 doses of Td or any previously administered combination of DTP, DtaP, and DT to equal 3 doses.  
Tdap – Grade 6 (or comparable age level for special education programs): 1 dose  
Polio – Age 1-6 years: 3 doses, with one dose given on or after the 4th birthday, OR 4 doses Age 7 or older: Any 3 doses  
Measles, Mumps, and Rubella (MMR) – 2 doses of a live measles-containing vaccine with one being after the 4<sup>th</sup> birthday.  
Varicella – 1 dose on or after the 1st birthday.  
Hepatitis B – Kindergarten – Grade 8: 3 doses, OR age 11-16 years: 2 doses.  
Meningococcal-Entering Grade 6 (or comparable age level of Sp. Ed. Programs)
7. A non-refundable **registration fee (per family)** is required upon registration and based upon the contract scale of dates.
8. A \$25.00 membership fee for the PTA is required upon registration. This fee will cover PTA dues and the SchoolReach Alert Service.
9. Kindergarteners and new students entering other grades **MUST** submit a completed physical from within the last calendar year, and the Medical form available at registration must be completely filled out and returned to the School Nurse.
10. All new Kindergarteners will be given a screening assessment. Parents will be contacted by mail as to date and time. Incoming Kindergarteners must be able to score successfully on the screening in order to demonstrate developmental readiness for admission to Kindergarten.

## NON-DISCRIMINATION POLICY

Our Lady of Sorrows School admits students of any race, color, national or ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational and admission policies.

***Our Lady of Sorrows School does not discriminate with regard to race, color, national origin or ethnic background in determining eligibility for admission.***

**Proof Required by State Law:**

Doctor's certificate, Health Department Record or School Health record on official stationery is satisfactory proof.

**All of the above must be completed to consider the child registered for school.**